



Meet & Greet with Mountain Home AFB



Acquisition Flight

- Contract Vehicles
- Ways we Advertise
- Mandatory Sources
- Common Issues
- Upcoming Requirements
- Other Opportunities



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Contract Vehicles

- Purchase Orders
- Delivery/Task Orders
- Services (one-time versus recurring)
- Requirements
- Indefinite Delivery - Indefinite Quantity (IDIQ)
- Blanket Purchase Agreements (BPA)



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Ways We Advertise

| Requirement Type | Anticipated Dollar Value | Advertising Method |
|------------------|--------------------------|--|
| Supply/Service | \$3K - \$15K | Oral Quotes |
| Supply/Service | \$15K - \$25K | Display in public place or electronic posting |
| Supply/Service | Over \$25K | Post to FedBizOpps www.fbo.gov |



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Mandatory Sources for Government Acquisitions

- Federal Supply Schedules/GSA
- AFWAY
- NETCENTS 2
- Commodity Council
- AbilityOne
- AFICA Strategic Sourcing



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Common Issues

- Vendors are not registered in SAM
- Missing/Inaccurate Cage Codes
- Quotes are late or not received due to firewalls
- Quotes do not meet required specifications
- Contractors include conditions not in line with requirements
- Missed delivery dates or extended periods of performance
- WAWF registration or invoicing issues



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Upcoming Requirements

- Air Show (portable toilets, concessionaires, rental cars, Av gas, smoke oil, etc.)
- Security Camera Maintenance
- Potable Water Delivery
- TMT Licenses
- Purchase/Install Communication Microwave Links
- Cardio Gym Equipment
- Lockable Tool Storage
- Photo Tripods
- Barany Chair
- Mobi Mat



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Upcoming Requirements

- EOD Suits
- Halon Extinguisher Parts
- Personal Recovery Kit
- Vault Debrief Equipment
- Alaska Small Shelter
- Computed Radiography, Training/Service
- HVAC Water Treatment
- Intercom Systems
- CATM Target Systems/Supplies
- Wastewater Treatment Plant Maintenance
- Static Aircraft Display



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Other Opportunities

The Contracting Office is not the only agency on base that provides business opportunities! Some others are:

NAF

DeCA

AAFES

GPC Purchases



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Plans & Programs

- Government Purchase Card Program
- General Services Administration Schedule
- Quality Assurance Program



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Government Purchase Card (GPC)

- Authorized for purchases supporting valid mission requirements
- Purchase Supplies and Equipment up to \$3,000
- Construction purchases not to exceed \$2,000
- Services requiring labor may not exceed \$2,500 per fiscal year (1 Oct thru 30 Sep)
- If over \$3,000 request purchase limit increase from GPC Coordinator





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Government Purchase Card (GPC)

- | | |
|-------------------------------------|-----------|
| • GSA (<i>with 3 quotes</i>) | \$25,000 |
| • Envision | \$25,000 |
| • Training (<i>off the shelf</i>) | \$25,000 |
| • AbilityOne | \$25,000 |
| • UNICOR | \$25,000 |
| • DAPS | \$100,000 |



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Authorized Use of GPC

- Commodities
- Cellular Phone Bill
- Office Supplies
- Subscriptions – with coordination
- Books/Magazines – with coordination
- Plaques/Engraving for competitive awards
- Training

PURCHASES MADE WITH THE GPC ARE TAX EXEMPT <http://smartpay.gsa.gov/about-gsa-smartpay/tax-information/purchase-card>



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Unauthorized Use of GPC

- Cash Advances
- Travel related expenses
- Hazardous/Dangerous items
- Personal Services
- Gifts(i.e. retirement/farewell) food, beverages
- Entertainment
- When in doubt refer to AFI 64-117



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GSA Schedules Program

- GSA Schedules are fast, easy, and effective contracting vehicles
- GSA is committed to helping vendors succeed in the government marketplace
- 80% of GSA Multiple Award Schedule (MAS) contractors are small businesses who represent 36% of sales
- More than \$40B flows through GSA MAS contracts every year
- In Fiscal Year 2012, approximately 10% of government needs were procured through the GSA MAS contracts



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Business Opportunities with FedBizOpps

- Businesses interested in providing goods and services to the government must:
- Businesses should first visit Federal Business Opportunities, and register there to be notified of newly posted opportunities in their industries
- Find available opportunities with the government relevant to their business



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Important Links

- **Vendor Start-up Kit /Vendor Tool Box**

<https://vsc.gsa.gov>

- **GSA Website**

<http://www.gsa.gov>

- **Federal Business Opportunities**

<https://www.fbo.gov>

- **GSA Purchase Card Tax Exemption**

<http://smartpay.gsa.gov/about-gsa-smartpay/tax-information/purchase-card>

- **Idaho State Tax Information**

<http://smartpay.gsa.gov/program-coordinators/tax-information/idaho>



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Quality Assurance Program

- **Objective**
 - Assure that the Air Force pays only for services received
- **Key players in the Quality Assurance Program are:**
 - Contracting Officer/Administrator (CO/CA)
 - Contracting Officer's Representative (COR)
 - Quality Assurance Program Coordinator (QAPC)
 - The Contractor (after award)



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Quality Assurance Program

- Well-trained, knowledgeable and highly motivated CORs are essential
- COR provides reports/documentation on contract performance to the CO
- COR certifies acceptance of services in manner prescribed by the Contracting Officer

The only person authorized to make changes to a contract is the Contracting Officer



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Questions and Open Discussion

- Acquisition Flight
- Plans & Programs Flight